



## **Minutes of the Meeting of the Board of Directors California Climate Action Registry**

**Thursday, March 11, 2004  
Los Angeles, CA**

A meeting of the Board of Directors of the California Climate Action Registry (the Registry) was held at the Junipero Serra State Building in Los Angeles, California on March 11, 2004.

### **I. Welcome & Introduction**

Board Secretary/Treasurer Jan Schori called the meeting to order at 1:25 p.m. Pacific Standard Time (PST).

The following voting Board members were present. Jan Schori, Peter Miller, Sam Sayyad and Tracey Esgocue. Diane Wittenberg was present as a non-voting Board member. Assistant Sec. Crawford Tuttle attended on behalf of Sec. Michael Chrisman, and Alan Lloyd, Chair of CA Air Resources Board for Sec. Terry Tamminen. A quorum was present.

### **II. Election of Officers**

Secretary/Treasurer Jan Schori opened the floor for nominations. A motion was made for Terry Tamminen for Board Chair by Peter Miller. It was seconded by Assistant Sec. Crawford Tuttle.

### **III. Guest Speaker**

Professor Richard Somerville, University of California, San Diego: Professor Somerville gave a slide presentation on the effect of global warming on California.

### **IV. Consent Agenda**

On motions made, seconded and carried, the following resolutions were adopted.

**Resolved:** The consent agenda was approved as presented:

- ☐ Accepted 10/29/2003 Registry Board Minutes
- ☐ Accepted Qtr FY04 Financial Statements

## **V. Registry Review & Updates**

Jill Gravender, Vice President of Programs gave an update of the Forestry Protocol. In February, drafts of the Protocols were circulated to the Registry working group, led by Pacific Forest Trust, for review and comments. In March the Protocol will be sent to a panel of expert reviewers, followed by a meeting held in Sacramento to review the comments. In April the Protocols will be given to the Technical Advisory Committee, and then the State Agencies for review. In May a full public hearing will be held in Sacramento for public comments and feedback, and drafts will be posted on the Registry's website. After incorporating comments from these sources, forestry protocols will be presented to the board for adoption.

Joel Levin, Vice President of Business Development reported on member recruiting. In meeting with companies he has learned of the need to creating deadlines for companies to join such as before a major event or press release. Diane Wittenberg reminded the Board that the idea to create a sense of urgency was a previous Board suggestion.

Crawford Tuttle asked for marketing material regarding the Registry. Peter Miller requested a list of prospective members.

## **VI. Proposed Revisions to General Reporting Protocol & Certification Protocols**

Robyn Camp, Program Director, reported to the Board on continuing updates and General Reporting Protocol, (GRP) based upon feedback from members. In this round, major changes include: 1) Adding a movement report in which participants document causes affecting their emissions from year to year. 2) Adding emissions factors for alternative fuel vehicles. 3) New chapter providing limited guidance on optional reporting.

Jan Schori asked for a motion to accepted the changes to the GRP. A motion was made by and seconded by Peter Miller. The board accepted the proposed changes unanimously .

## **VII. Policy Guidance**

Diane Wittenberg requested the Board's advice on interpreting its enabling legislation regarding the methods of reporting. The board suggested that the registry seek legal guidance.

Ms. Wittenberg requested the Board's opinion on the Registry's ability to accept data from companies without emissions in California. Given the legislation's broadly stated goal "to encourage state, national, and international reporting", the Board agreed that such companies would be allowed to register with the Registry at a higher member fee.

The Board has agreed that the Registry could accept International data but that it would not be certified at this time.

**VIII. Creating an Registry Advisory Board**

A motion was duly made and accepted that a Registry Advisory Board could be created for the purpose of assisting the Registry with fundraising, recruitment and a Registry Collaborative.

**IX. New Business**

None

**X. Adjournment**

Meeting was adjourned at 3:25 pm (PST) by Board Secretary/Treasurer Jan Schori.