



**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS
CALIFORNIA CLIMATE ACTION REGISTRY**

**MONDAY, JUNE 13, 2005
SACRAMENTO, CA**

A meeting of the Board of Directors of the California Climate Action Registry (the Registry) was held at CalEPA Headquarters in, Sacramento, California on June 13, 2005

I. Welcome & Introduction

Dr. Alan Lloyd, Secretary of CalEPA, called the meeting to order at 1:00 p.m. Pacific Standard Time (PST).

The following voting Board members were present: Nancy Ryan, Steven Schiller, Barbara Riordan, Cindy Tuck, Robert Parkhurst, Jan Schori and Gary Goldberg. Crawford Tuttle sat in as a proxy for Sec. Michael Chrisman. Non-voting Board members present: Diane Wittenberg.

II. Consent Agenda

On a motion made by Steven Schiller and seconded by Jan Schori, the consent agenda was approved as presented:

- ☐ 04/18/2005 Board Minutes
- ☐ 3rd Quarter Financials
- ☐ April Financials
- ☐ By-laws Revisions

III. Forestry Protocol Adoption

Sam Hitz presented a detailed review of the Forestry Protocols. Deputy Sec. Crawford Tuttle moved and Barbara Riordan seconded adoption of the Protocols. After a brief discussion, the board voted unanimously to adopt the Protocols.

IV. Review of 2005 Budget and Goals and Objections

The Board noted the good management of the expenses in the face of lower than expected revenues in 2005.

Organization Updates

Joel Levin gave an overview of membership recruitment and proposed new membership categories. The board approved moving forward with a pilot to offer affiliate membership. A pilot plan will be forwarded to the board later this summer.

The board also agreed that the Registry should look into how to implement a version of Registry membership for those organizations with primarily indirect emissions. This latter will likely be a longer term effort, because it may mean changes in the General Reporting Protocol will have to go through CEC review and formally be adopted by the board. The point was made that, with limited resources, our focus should remain largely on big emitters.

V. 2006 Budget/Goals

As moved by Robert Parkhurst and seconded by Jan Schori, the budget was approved as presented and the goals were approved as revised. (The revision added a goal regarding an oil and gas protocol.) It was agreed that the budget actuals vs. projected and other key financial information will be reviewed at every board meeting.

VI. New Business

Board Governance matters

- The board decided to hold quarterly meetings, one of which would include a strategic planning session.
- It was decided that board meetings would be held regularly in Sacramento, CA.
- The board welcomed the idea of having outside speakers at board meetings.
- The board asked Diane to propose a policy for reimbursements of board members for expenses at the next meeting.
- Secretary Lloyd raised the possibility that if future meetings were held at the EPA building, web-casting could be provided, both for remote board member participation and for public access.
- Board Committees:
 - The board agreed to continue the Executive Committee as an *ad hoc* Committee consisting of the Chairman and Secretary/Treasurer.
 - An Audit Committee will be formed. Members will be solicited.
 - A Membership/Fundraising Committee will be formed if there is interest from the board in participating.
 - A Protocol/Outreach Committee will be chaired by Steve Schiller.
- Strategic Planning will be done by the entire board.
- Committees can consist of board members and invited others, at the discretion of the committee. (Diane will check that that is consistent with the by-laws.)

Agency Reports

A presentation was given by Pierre duVair of the CEC on progress on the state GHG Emissions Inventory, Approval Process for Third-Party Certifiers, Registry Proposal to the CEC to develop a Natural Gas Protocol, and an overview of PIER Climate Research.

Anne Baker, Deputy Secretary of CalEPA reported on the Governor's recently announced GHG reduction targets and CalEPA leadership, through the state Climate Action Team, to achieve those goals.

VII. Public Comments

None

VIII. Adjournment

Meeting was adjourned at 4:25 pm (PST) by Secretary Alan Lloyd of CalEPA.

Respectfully Submitted,

Jan Schori, Board Secretary

Date