

Comment – Draft Local Government Operations Protocol  
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Chapter 2, Section 2.2, page 15

Consider revising the reporting requirements to providing the reporting agency a choice between choosing a fiscal year over a calendar year. While information can be collected and reported on a calendar year, information is most often gathered and reported in fiscal years. Having this requirement adds time (which equates to money) to the work involved in this process and it's unclear as to the benefit of having everyone using the calendar year.

Chapter 7, Section 7.1.1.2, page 64

Consider how the protocol should address the use of private vehicles for government business. Step 2 refers only to reimbursement amounts for trips made in local government fleet vehicles.

Chapter 7, Section 12.2.2, page 108

Typographical error at the very end of the first paragraph – remove the number 22.

Part VI Reporting your Emissions

Chapter 13, Section 13.1.1, page 110

To clearly understand the annual operating budget, the instructions could be further refined to state that the figure should only include operating budget projections from all sources...or specifically state to exclude capital project funding.

Water Facilities section – the irrigation systems item is unclear – can this be further refined?

Chapter 13, Section 13.1.2.3, Page 112

Consider adding the tons of recycled material processed annually, in addition to the tons of solid waste.

13.2 Local Government Operations Standard Inventory Report Template

For the services provided checklist, consider providing clarification as to whether or not the boxes should be checked if the service is provided by a contractor. For example, we provide solid waste services through a contractor. Our GHG calculations will not include any emissions from this service – should the box for solid waste collection and disposal be checked?

Overall – nicely done. Very thorough and easy to understand.